

Procedures for study/travel abroad

	Official study abroad※		Travel abroad requiring Travel Request	
Types of dispatchment abroad	Course(s) or instruction at an overseas graduate school or research institution	Double degree program	Educational programs not included in 'Official study abroad' offered in cooperation with NAIST at an overseas graduate school or research institution	Conference/symposium/seminar/etc. attendance
Details	Attending of course(s) or receiving instruction at overseas graduate schools or research institutions	Studies at overseas universities in accordance with double degree program regulations	<input type="checkbox"/> Education at an overseas graduate schools or research institutions <input type="checkbox"/> Internship at an overseas graduate schools or research institutions (Held as a NAIST educational program)	Attending or presenting at a Conference/symposium/seminar/etc.
Duration	In principle, 3 months or more	/	In principle, less than 3 months	/
Necessary paperwork	<input type="checkbox"/> Study Abroad Request <input type="checkbox"/> Course Registration Request for <b>Special Auditing Dispatchment Student</b> (For students who will attend classes) <input type="checkbox"/> Application for Special Research <b>Dispatchment Student</b> (For students who will receive instruction)	<b>Study Abroad Request</b>	<b>Overseas Travel Notification</b>	<b>Overseas Travel Notification</b>
Statistical status	Study abroad student	Study abroad student	Study abroad student	—
University overseas travel insurance	Eligible	Eligible	Eligible	Eligible
Student personal accident Insurance◆	Eligible	Eligible	Eligible	Eligible

※Article 48 of the Student Regulations states that a student wanting to study abroad at an overseas graduate school or research institution must receive the President's permission.

◆Personal Accident Insurance for Students Pursuing Education and Research (PAS)

**For private travel**

- 1: If you will leave your residence for a period of time for private travel, please give your emergency contact information to your family, relatives, friends, research lab, etc.
- 2: If you will travel overseas privately for three months or more, submit the Leave of Absence Request and Overseas Travel Notification forms to the Educational Affairs office at least two weeks before departure.